

January 13, 2004

Honorable Carolyn Holmes
Deputy Commissioner
Department of Health and Senior Services
P.O. Box 360
Trenton, NJ 08625-0360

Dear Deputy Commissioner Holmes:

We have determined that your State's application for Federal Fiscal Year (FFY) 2003 funds, under Part C of the Individuals with Disabilities Education Act (Part C), can be approved. Therefore, I am enclosing your State's Part C grant award.

The approval is based upon our review and acceptance of the amendments to your State's existing application under Part C and the receipt of your assurances for FFY 2003. This includes the assurance from the Department of Health and Senior Services that the statewide system of early intervention services required by Part C and its implementing regulations is in effect.

This year, a number of States have either established systems of payments or are considering establishing or revising their systems of payments. Under 34 CFR §303.173(a), each State's Part C application must include the State's policies and procedures that identify: (1) how it will pay for early intervention services (under 34 CFR §303.520(a)); (2) any system of payments that the State chooses to establish (under 34 CFR §303.521(a)); and (3) all funding sources (under 34 CFR §303.522). Although a State is not required under Part C to access public and private insurance available to a family, if a State requires parents under Part C to access their public and/or private insurance, the State must include this information in its Part C application as well as an assurance, under 34 CFR §303.520(b)(3)(ii), that the inability of a parent to pay will not result in the denial of any service under Part C.

States must ensure that all of the functions and early intervention services under 34 CFR §303.521(b) are carried out at public expense (i.e., no cost to the family). Additionally, under 34 CFR §303.521(c), States that provide children with disabilities under age 3 with a free appropriate public education (FAPE) under State law (i.e., birth-mandate States) must ensure that no fees are charged for the FAPE services provided to these children and their families. If a State has a system of payments under 34 CFR §303.521(a), any parent fees collected (for co-payments or other fees for services charged and received by the State's Part C program) are "program income" under 34 CFR §80.25. Program income is not included as part of total "State and local expenditures" for purposes of a State's meeting the non-supplanting requirements under Part C at 20 U.S.C. §1437(b)(5)(B) and 34 CFR §303.124.

Your State has on file with the Secretary a system of payments under 34 CFR §303.521(a). As noted above, fees for services charged and received by your State's Part C program are "program

income” under 34 CFR §80.25. This letter authorizes your State to add “program income” to its Part C FFY 2003 grant such that the amount of program income received by your State does not need to be deducted from the net allowable costs that can be charged to the Part C grant (as would ordinarily be required under 34 CFR §80.25(g)(1)). When the State adds program income to the net allowable costs charged to the Federal Part C grant, then, under 34 CFR §80.25(g), all program income funds must be spent on FFY 2003 Part C grant application purposes.

Section I.C. of the FFY 2003 application for Part C funds requested updated information about each State’s restricted indirect cost rate. Our records indicate that you have a restricted indirect cost that has been approved by your cognizant agency. Part III of your State’s Part C Application indicates that your agency “will continue to apply the current restricted indirect cost rate ... until a new rate or plan is negotiated and approved by the State’s cognizant Federal agency.” Please forward to us any restricted indirect cost rate agreement once it is approved by your cognizant agency.

The enclosed grant award for FFY 2003 is made with the continued understanding that this Office may, from time to time, require clarification of information within your application and appendices, if necessary. These inquiries are needed to allow us to appropriately carry out our administrative responsibilities related to Part C.

We appreciate your ongoing commitment to the provision of quality early intervention services to infants and toddlers with disabilities and their families.

Sincerely,

/s/Patricia J. Guard for

Stephanie Smith Lee
Director
Office of Special Education Programs

Enclosure

cc: Terry Harrison
Part C Coordinator